

OLYMPIA FIELDS PUBLIC LIBRARY

Board Meeting Minutes

December 6, 2023

ROLL CALL

The regular meeting of the Olympia Fields Public Library Board of Trustees was called to order at 6:33 pm.

Trustees Present: Howard Robinson, Dr. Taneen Brinson, Sherry Demian, Elizabeth Hadala, and Jerry Pierson

Absent: Carolyn Johnson and Dr. Kametta Clark (arrived 7:32 pm)

Also Present: Library Director Barbara Osuch

MINUTES

Trustee Pierson moved to approve the minutes of the September meeting.

Trustee Demian seconded.

The motion passed.

CORRESPONDENCE

President Robinson shared thank you notes from Diane Pierson and Sevena Merchant for flowers sent in condolences. He also reported that he attended the Illinois Library Association Legislative Breakfast on December 6.

FINANCIAL REPORT

Trustee Demian presented the September and October financial reports. She noted that she would send a corrected October financial report showing the grant amount as Revenue instead of an Expenditure.

Trustee Pierson moved that the treasurer's report be accepted subject to the correction to the October report.

Trustee Hadala seconded.

The motion passed.

BUDGET

Trustee Demian presented the proposed budget for review.

Trustee Brinson moved to approve the budget as presented.

Trustee Pierson seconded.

The motion passed.

2024 MEETING SCHEDULE

President Robinson presented the 2024 meeting schedule.

Trustee Pierson noted that Katie Braden was invited to attend the meeting but has been ill.

ILLINOIS LIBRARY ASSOCIATION CONFERENCE

Trustee Pierson reported on his attendance at the ILA Conference and distributed information packets to the trustees from the sessions he attended, highlighting current issues.

BYLAWS

The trustees discussed revising the Board Bylaws to reflect the new 6:30 pm meeting start time. They also discussed making changes regarding electronic participation, meeting attendance, adding the office of Parliamentarian, and rewording the section on the local election official.

Library Director Osuch will provide the trustees with a copy of the current bylaws of the Park Forest Public Library Board of Trustees.

REPORT OF THE LIBRARIAN

Library Director Osuch reviewed the Per Capita Grant requirements and the Illinois Public Library standards. She also reported on the successful November Fest event and distributed invitations for the trustees to attend a special Tai Chi session on February 10 at the Park Forest Public Library, along with the Park Forest Public Library Trustees.

HOLIDAY LUNCH

The trustees discussed tentative plans for a holiday lunch in December.

ADJOURNMENT

Trustee Demian moved to adjourn the meeting.

Trustee Pierson seconded.

The motion passed.

Meeting adjourned at 8:10 pm