

PARK FOREST PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

September 19, 2019

The regular meeting of the Park Forest Public Library Board of Trustees opened at 7:36 pm.

ROLL CALL

Park Forest Public Library Board Members: Sevena Merchant, Linda Marron, Felicia Rangel, and Beverly Helm

SWEARING IN OF TRUSTEES

Village Clerk Sheila McGann swore in the newly appointed trustees, Janis Elmore, Dannthy Garçon, and James Pressler.

ROLL CALL

Those present were:

Park Forest Public Library Board Members: Sevena Merchant, Linda Marron, Felicia Rangel, Janis Elmore, Dannthy Garçon, Beverly Helm, and James Pressler

Absent: None

Olympia Fields Public Library Trustee: Harold Robinson

Park Forest Public Library Staff: Barbara Osuch, George Manno, Jennifer Oosterbaan, Millie Robles, Brittany Coleman, Vannessa Cameron, and Mary VanSwol

Also present: Joanna Garçon

APPROVAL OF MINUTES

The minutes of the regular meeting of August 15, 2019, were approved as submitted.

COMMUNICATIONS

Library Director Osuch shared a letter from the Beautification Awards Committee announcing that the Library is a 2019 award winner. There is a picture of the pollinator garden on the awards booklet.

Library Director Osuch also shared a note of appreciation from a patron that was left in the suggestion box.

FINANCIAL REPORT

Library Director Osuch had nothing to note. Trustee Marron commented that she likes the financial report format this month.

REPORT OF THE BOARD PRESIDENT

President Merchant welcomed the new trustees. She said that they will each get a new policy book and packet of information. The trustees will need to pass a test online of the Open Meetings Act.

From October 22-24, the Illinois Library Association is holding a conference in Tinley Park. Trustee Day is October 23. President Merchant asked the new trustees to let Library Director Osuch know if they can attend.

REPORT OF THE LIBRARIAN

Library Director Osuch asked the new trustees to come in for an orientation at the Library. The Library just had Goldenrod Fest on Saturday. The tradition for a fall festival started in 2013 with Sunflower Fest. Over 300 people participated in events at the Library on Saturday. The inspiration for Goldenrod Fest came from the book *Braiding Sweetgrass* by Robin Wall Kimmerer. Library Director Osuch commended Community Engagement Coordinator Brittany Coleman for her hard work in bringing the festival together.

Library Director Osuch passed out flyers for upcoming programs. The Library System has a Trustee Training program. She also passed out invitations for the holiday party in December. She distributed *The Beekeeper of Aleppo* by Christy Lefteri, the next book discussion selection. Trustee Pressler talked about the Writers Workshop, which he started several years ago at the Library.

REPORT OF THE OLYMPIA FIELDS PUBLIC LIBRARY TRUSTEE

Olympia Fields Public Library President Robinson introduced himself. The Olympia Fields Public Library Board is looking to fill two additional trustee positions. Two new trustees were sworn in two months ago, and they currently have five of seven positions filled. The Olympia Fields Public Library Board is going to be rotating the location of their meetings. Olympia Fields Public Library President Robinson is working with the Olympia Fields Village to see if they can meet at the new Olympia Fields Village Hall. Some meetings could take place at the Park District and some at Park Forest Public Library. Last month's meeting was at Sunrise Senior Living. He commended Brittany Coleman for her work with veterans.

REPORT OF COMMITTEES

Olympia Fields: President Merchant asked the trustees to sign up to attend future Olympia Fields Public Library Board meetings.

Friends: The next meeting is Tuesday, October 1 at 7:00 pm.

DISASTER RECOVERY PLAN – 3RD READING

Trustee Helm moved to approve the Disaster Recovery Plan as submitted.
Trustee Rangel seconded.

President Merchant stated that the new trustees should be added.

Trustee Rangel noted that the new security alarm vendor will be changing. She asked when the switch would take place. Building Coordinator Manno stated that there has not been an exact date set.

The motion passed as amended.

FINANCE

Trustee Helm asked whether there would be a meeting with the Village Finance Director.
Trustee Marron stated that she has not been able to reach him yet.

SECURITY

Trustee Rangel asked about the security detail.

Library Director Osuch stated that five officers are interested in providing security at the Library.

NON-RESIDENT CARD RESOLUTION

Trustee Marron moved that the Board approve the resolution to participate in the Public Library Non-Resident Services Act.
Trustee Rangel seconded.

Trustee Marron stated that the purpose of this act is to allow people who do not live in a library district to buy a library card.

The motion passed by roll call vote: 6 in favor, 0 against, 1 abstention.

ADJOURNMENT

The meeting adjourned at 8:15 pm.