

OLYMPIA FIELDS PUBLIC LIBRARY
Board Meeting Minutes
February 24, 2021

ROLL CALL

The regular meeting of the Olympia Fields Public Library Board of Trustees was called to order at 7:19 pm.

Trustees Present: Howard Robinson, Carolyn Johnson, and Sherry Demian

Absent: Jerry Pierson (7:28 pm) and Nerissa Germain-Cronister

Also Present: Library Director Barbara Osuch and Mary VanSwol

APPROVAL OF MINUTES

Trustee Demian moved to approve the minutes from the December meeting as submitted.
Trustee Johnson seconded.
The minutes were approved.

CORRESPONDENCE

President Robinson made a note about the Statement of Economic Interest. He has corrected the application with current information so all Board members should receive their forms.

The Board did not have anyone running for reelection this year.

Current Trustee Terms
Trustee Demian 2022
Trustee Johnson 2023
Trustee Robinson 2025
Trustee Pierson 2025
Trustee Cronister 2025

President Robinson noted that he will talk to Trustee Cronister about submitting a notice to the newspaper for the vacancies to the Board. Any interested candidates who do not run for election would be appointed.

Trustee Demian received a thank you from the Sierra Club for the Board's donation. They sent a calendar.

FINANCIAL REPORT

Trustee Demian presented the financial reports for November, December, and January. She noted that income is tracking normally compared to previous years. She noted that the Chicago Tribune bill President Robinson gave her after the last meeting had already been paid. Trustee Demian suggested having a broker come to a future meeting to talk about insurance coverage. The Board discussed having

the meeting in March. Future meetings are scheduled for 7:30 pm. Trustee Demian stated that she found in the files an ID and password for the Cook County Treasurer's website that shows tax money sent to your entity. There was no projection of future tax income.

Trustee Johnson moved to accept the treasurer's report as submitted.

Trustee Pierson seconded.

The motion passed.

REPORT OF THE PRESIDENT

President Robinson thanked the Library staff for putting together the book bundles and thanked Trustee Johnson for handing out the book bundles at the event.

BYLAWS

Trustee Pierson asked about bylaws for electronic meetings. The Board discussed electronic meetings.

PER CAPITA GRANT

The Board reviewed the requirements of the per capita grant application.

The Board reviewed the Code of Ethics of the American Library Association and American Library Association Ethics Statement for Public Library Trustees.

A conflict of interest statement was added to the bylaws for review. The Board discussed the changes.

Trustee Demian noted that the section of the bylaws on Regular Meetings is no longer correct. The time needs to be changed to 7:30 pm.

Trustee Pierson moved to accept the bylaws with revisions to the Regular Meetings and the addition of the conflict of interest statement.

Trustee Demian seconded.

The motion passed.

REPORT OF THE LIBRARIAN

Library Director Osuch announced that the reopening date for the library is March 8, 2021. Masks will be required, and the capacity will be limited to forty patrons. The Library has made adjustments to create a safe environment. Curbside services and homebound delivery will continue. The Library hours will be 10:00 am-7:00 pm Monday through Thursday and 10:00 am-5:00 pm Friday and Saturday.

Trustee Johnson asked whether you would be able to get your own books. Library Director Osuch answered that patrons will be able to browse the collection. Programs will remain virtual.

Trustee Pierson asked how the Library was announcing the reopening. Library Director Osuch answered that announcements are on the website, the marquee sign, and the e-newsletter. An announcement will also go out in the water bill in Park Forest. The Board discussed notification to Olympia Fields residents.

Library Director Osuch noted that staff member Kaitlyn Keller is partnering with the Olympia Fields Park District. She offered to have Kaitlyn reach out to her contact.

AUDIENCE TO VISITORS

No one addressed the Board.

ADJOURNMENT

Trustee Demian moved to adjourn the meeting.

Trustee Pierson seconded.

The motion passed.

Meeting adjourned at 8:37 pm