

OLYMPIA FIELDS PUBLIC LIBRARY
Board Meeting Minutes

June 27, 2018

The regular meeting of the Olympia Fields Public Library Board of Trustees was called to order at 6:14 pm.

Trustees present: Diane Pierson, F. Patrick Kelly, Sherry Demian, Carolyn Johnson, Howard Robinson, and Holly Fingerle

Also present: Library Director Barbara Osuch and Katie Braden

APPROVAL OF MINUTES

Trustee Fingerle moved to approve the minutes from the May meeting.

Trustee Robinson seconded.

The minutes were approved.

FINANCIAL REPORT

Trustee Demian presented the financial report. Trustee Demian noted that she was not prepared with packets to conduct the financial audit following this meeting, but that she will prepare packets and coordinate dates with the Trustees in July.

Trustee Kelly moved to accept the financial report as presented.

Trustee Fingerle seconded.

The motion passed.

FOCUS GROUP

The Trustees discussed the plans for the Focus Group scheduled for September 23. The Trustees asked if staff member Millie Robles would be available to assist Trustee Demian and Library Director Osuch with facilitating the Focus Group. They also asked if staff member Renee Wick-Brink would make a gift basket for a raffle prize. Trustee Johnson will coordinate refreshments.

Trustee Robinson stated that he would pick up a copy of the Focus Group invitational letter at the Library and distribute it to the residents at Brookdale.

Trustee Kelly will draft a cover letter to accompany packets of letters to be distributed to homeowners associations and Village commissions. Library Director Osuch will assemble packets of letters. Trustee Johnson offered to pick up packets of letters at the Library and distribute them.

Reminder postcards will be sent out in August to residents who have signed up to participate.

REPORT OF THE LIBRARIAN

Library Director Osuch reported on a very successful summer reading program, discussed Strategic

Planning goals, distributed copies of the upcoming “Life Ripples” Book Circle selection, and highlighted upcoming programs.

CANCELLATION OF THE JULY MEETINGS

Trustee Demian moved to cancel the July Board meeting.
Trustee Robinson seconded.
The motion passed.

REPORT OF THE BOARD PRESIDENT

President Pierson will provide copies of the Trustee Bylaws for a review and update. This will be an August agenda item.

President Pierson enthusiastically shared that she recently discovered that Trustee Kelly is an accomplished artist and shared several images of his paintings. She suggested an upcoming reception of his artwork at the Library prior to his retirement from the Board in 2019.

President Pierson thanked Katie Braden for all her help in keeping Village Hall supplied with current Library postcards and flyers.

ADJOURNMENT

Trustee Kelly moved to adjourn.
Trustee Robinson seconded.
Meeting was adjourned at 7:15 pm.