

OLYMPIA FIELDS PUBLIC LIBRARY
Board Meeting Minutes

December 7, 2016

The regular meeting of the Olympia Fields Public Library Board of Trustees was called to order at 6:05 pm.

Trustees present: Diane Pierson, Dwight Floyd, Sherry Demian, and Carolyn Johnson

Trustees absent: F. Patrick Kelly and Joan Braden

Also present: Library Director Barbara Osuch and Park Forest Public Library Trustee Beverly Helm

APPROVAL OF MINUTES

Trustee Demian moved that the minutes of the Olympia Fields Public Library Board of Trustees October meeting be approved as submitted.

Trustee Johnson seconded.

Minutes were approved as submitted.

CORRESPONDENCE

President Pierson shared two Resolutions from the Village of Olympia Fields regarding TIF districts to stimulate economic development.

FINANCIAL REPORT

Trustee Floyd reported that he, President Pierson, and Trustee Demian completed a financial audit of 2016 financial statements and transactions. All files and reports are in good order.

Trustee Floyd presented October and November financial statements.

Trustee Johnson moved to accept the Treasurer's report.

Trustee Demian seconded.

The motion passed.

OLD BUSINESS

Trustee Demian had nothing new to report on signage.

President Pierson reported that Trustee Braden is coordinating with the Village to install a Little Free Library near the Metra station.

TREASURER APPOINTMENT

Trustee Floyd announced that he is stepping down as Treasurer effective 12-7-16 and that he will not serve on the Board past April of 2017.

Trustee Johnson moved to appoint Trustee Demian as the new Treasurer until the next election of officers in May.

Trustee Floyd seconded.

Trustee Demian accepted her appointment as Treasurer, and the motion was approved by all four Trustees present.

President Pierson reported that Trustee Braden will be retiring from the Board in April of 2017. Effective in April there will be three vacancies on the Board.

President Pierson will reach out to Trustee Kelly regarding whether or not he will be able to continue to serve on the Library Board.

Trustee Johnson offered to take the lead in coordinating upcoming plans to organize Focus Groups to assess the community's need for library services.

REPORT OF THE LIBRARIAN

Library Director Osuch reported that Naomi Perkins with the Village of Olympia Fields has uploaded promotional postcards for upcoming Library programs to channel 4 for residents with Comcast and also populated the Olympia Fields online calendar with dates for upcoming events. Library Director Osuch will continue to send Ms. Perkins updates.

Library Director Osuch also noted plans to host an upcoming Book Talk with Olympia Fields author John Fountain. This program will be coordinated with Olympia Fields resident and news editor Pam Oliver.

She thanked the Trustees for their contribution to purchase children's books for the Friends of the Library book giveaway held on Saturday.

She also reported that Arcadia School Principal Pat Ransford communicated that the cost to provide bus services for fields trips to the Park Forest Library is \$146.12 per bus and that buses hold two classes.

The Trustees discussed that the cost for buses seemed low and that this might not include insurance and other expenses. They asked Library Director Osuch to get further clarification from Ms. Ransford that the School District would cover all liability and that the fields trips would be a school-sponsored activity.

President Pierson reported how pleased she was that her granddaughter came home from Arcadia School with postcards for all the upcoming kids' zone programs in his book bag.

To assist with upcoming contract negotiations, President Pierson asked Library Director Osuch to compile a summary of the cost for the past three contracts and usage reports on the number of Olympia Fields residents with library cards.

ADJOURNMENT

Trustee Demian moved to adjourn.

Trustee Johnson seconded.

Meeting was adjourned at 7:01 pm.