

**OLYMPIA FIELDS PUBLIC LIBRARY**  
**Board Meeting Minutes**

**January 27, 2016**

The regular meeting of the Olympia Fields Public Library Board of Trustees was called to order at 6:05 pm.

Trustees present: Joan Braden, F. Patrick Kelly, Dwight Floyd, Sherry Demian, and Carolyn Johnson

Trustee absent: Diane Pierson

Also present: Library Director Barbara Osuch and Olympia Fields Village Trustee Shirley Nale

**APPROVAL OF MINUTES**

Trustee Johnson moved that the minutes of the Olympia Fields Public Library Board of Trustees December meeting be approved as submitted.

Trustee Demian seconded.

Minutes were approved as submitted.

**TRUSTEE VACANCY**

Trustee Kelly reported that President Pierson has received two letters of interest regarding the Trustee vacancy. She will set a date for interviews and contact candidates.

Trustee Johnson moved to close the period for accepting Trustee applications for the current vacancy. Trustee Braden seconded.

The motion passed.

Trustee Kelly noted that the Board Bylaws will need to be updated to reflect the change in the meeting time. This item will be placed on the February agenda for discussion.

**FINANCIAL REPORT**

Trustee Floyd presented the November and December Financial Reports and an overview of the proposed FY2016/2017 Budget. It was noted that there is a healthy surplus in the budget for possible upcoming Library projects.

Trustee Braden moved to approve the Budget as presented.

Trustee Demian seconded.

The motion passed.

Trustee Floyd suggested that he would like to work with another member of the Board to train as an assistant treasurer so that there is a backup to financial procedures and to help with future planning. This item will be placed on the February agenda for discussion.

## **COMMUNICATIONS**

Trustee Braden reported that the Village will include an article about the Friends of the Library in the upcoming newsletter.

## **REPORT OF THE LIBRARIAN**

Library Director Osuch highlighted upcoming programs and events, including the Black History Month programs, films, and displays. She provided books to fill the Little Free Library and a sharing basket of flyers to display at Village Hall. She provided an update on the Friends of the Library and invited Trustees to encourage participation and involvement. She suggested that a Joint Board Meeting could be planned to discuss upcoming plans and possibilities for future projects.

Trustee Floyd noted that he would like to nominate Library Director Osuch for the "I Love My Librarian!" award administered by the American Library Association. He thought that the nomination should come from the Park Forest Library Board, with the support of the Olympia Fields Library Board. The Trustees expressed their support.

## **ADJOURNMENT**

Trustee Kelly moved to adjourn.  
Trustee Johnson seconded.  
Meeting was adjourned at 6:58 pm.