

OLYMPIA FIELDS PUBLIC LIBRARY
Board Meeting Minutes

January 25, 2017

The regular meeting of the Olympia Fields Public Library Board of Trustees was called to order at 6:05 pm.

Trustees present: Diane Pierson, Joan Braden, Sherry Demian, and Carolyn Johnson

Trustees absent: F. Patrick Kelly and Dwight Floyd

Also present: Library Director Barbara Osuch, Park Forest Public Library Trustee Beverly Helm, Mark Krahn, and Linda Krahn

APPROVAL OF MINUTES

The following correction should be made to the December minutes: under report of the librarian, grandson should be changed to granddaughter.

Trustee Johnson moved that the minutes of the Olympia Fields Public Library Board of Trustees December meeting be approved as corrected.

Trustee Demian seconded.

Minutes were approved as corrected.

CORRESPONDENCE

President Pierson noted several items of correspondence for notices for public hearings regarding the development of Village properties, and she also shared the obituary for Village Trustee Robert Waite.

FINANCIAL REPORT

Trustee Demian presented the December financial report and noted that she would need to apply for the annual renewal of the surety bond, with an effective date of December 31, 2016. The cost of the bond is \$150.

Trustee Johnson moved to approve the expenditure for the surety bond for the new treasurer so that she is bonded as soon as possible.

Trustee Braden seconded.

The motion passed.

Trustee Braden moved that the financial report be accepted as presented by Trustee Demian and prepared by then Treasurer Trustee Floyd.

Trustee Johnson seconded.

The motion passed.

Trustee Demian thanked Trustee Floyd for his diligence and service as the Board's treasurer.

BUDGET FY17-18

Trustee Demian presented the Proposed Budget for 5/1/17 - 4/30/18

Trustee Johnson moved to approve the FY2017/18 Budget.

Trustee Braden seconded.

The motion passed.

Trustee Demian will submit the budget to Olympia Fields Village Hall.

President Pierson thanked Trustee Floyd and Trustee Demian for their work as treasurers and for the smooth transition and transfer of authority.

FLOWERS FOR VILLAGE TRUSTEE WAITE

President Pierson requested that the Library purchase flowers as a tribute to Village Trustee Waite.

Trustee Johnson moved that the Board reimburse the Library for the expenditure for the flowers.

Trustee Demian seconded.

The motion passed.

LITTLE FREE LIBRARY

Trustee Braden reported on her success in getting Village approval for a second Little Free Library to be placed near the Metra parking lot. She requested that we selected a larger model with three stories to hold more books. Library Director Osuch will work with Trustee Braden on the selection a nice model.

Trustee Demian moved that the Board approve an expenditure not to exceed \$3,000 for a Little Free Library.

Trustee Johnson seconded.

The motion passed.

COMMUNICATIONS

Trustee Demian reported that the Park District has turned down the Library Board’s offer to share signage, and she will explore other options.

President Pierson reported that a new Trustee Liaison from the Village Board has been appointed: Howard Robinson. Mr. Robinson was in the Library this afternoon for a tour.

Sign-up for upcoming Park Forest Public Library Board Meetings:

- Trustee Braden February
- Trustee Johnson March
- President Pierson April
- Trustee Demian May
- Trustee Johnson June
- Trustee Demian July or August

BUSES FOR FIELD TRIPS

Trustee Demian moved that the Board approve an expenditure not to exceed \$3,000 for the cost to provide buses for the students of Arcadia School for field trips to the Park Forest Public Library.

Trustee Braden seconded.

The motion passed.

COMMUNICATIONS

Trustee Braden reported on the 2017 Meeting Schedule

President Pierson reported that the minutes of the Library Board meetings are now available on the Village's website.

REPORT OF THE LIBRARIAN

Library Director Osuch shared news and flyers of upcoming programs and events and copies of the next Practical Application Circle book discussion selection.

FRIENDS OF THE LIBRARY

Linda Krahn, acting president of the Friends of the Park Forest Public Library, gave a summary of the plans that the Friends group has for the coming year. The Friends will meet every three months, and the Board will meet every month. The Friends has taken over the Potpourri of Lectures series. The Friends will be doing the coffee for the Nonpartisan candidate forum. Bricks for a pathway will be a fundraiser. The Friends will help with the fall festival and host the dulcimer concert. The pecan sale will take place again at the end of the year. Also at the end of the year will be another book giveaway and a volunteer appreciation celebration. The Friends will be working on a member drive and member renewal.

The Trustees thanked Mark and Linda Krahn for all that they are doing and will try to send a liaison to the Friends of the Library in the near future.

ADJOURNMENT

Trustee Demian moved to adjourn.

Trustee Braden seconded.

Meeting was adjourned at 7:35 pm.