

PARK FOREST PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

March 15, 2018

The regular meeting of the Park Forest Public Library Board of Trustees opened at 7:02 pm.

ROLL CALL

Those present were:

Park Forest Public Library Board Members: Sevena Merchant, Sandra Flowers, Keith Supler, and Joseph Woods

Absent were: Linda Marron, Felicia Rangel, and Beverly Helm

Park Forest Public Library Staff: George Manno, Millie Robles, Renee Wick-Brink, Katherine Goosby, and Mary VanSwol

Also present: Village Trustee Georgia O'Neill and Park Forest Village Manager Tom Mick

STRATEGIC PLANNING

Village Manager Tom Mick addressed the Board about the strategic planning process. The Board is charting a course for the future. The Library has a mission statement, and the strategic plan will bring out the Board's goals. Village Manager Mick asked the Board to review the survey data. He recommended focusing on the groups of people who use the library. He also asked the Board to review the 2012 action plan. Mr. Mick will lead the Board in a SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis at the strategic planning meeting on April 26 at 7:00 pm. After the Board creates a strategic plan, the staff should give progress reports periodically.

APPROVAL OF MINUTES

The minutes of the regular meeting of February 15, 2018, were approved as submitted.

COMMUNICATIONS

Library Director Osuch shared the next books up for book discussions and passed the sharing basket of flyers.

AUDIENCE TO VISITORS

Village Trustee Georgia O'Neill addressed the Board. Monday marks the two-year anniversary of the shooting of police officer Tim Jones. The Village is naming an honorary street for him, and there will be a service for him on Sunday at St. Irenaeus.

FINANCIAL REPORT

Library Director Osuch had nothing to note.

REPORT OF THE BOARD PRESIDENT

President Merchant announced that Trustee Marron's husband passed away. His funeral service was earlier today.

President Merchant talked about the parking lot signage and thanked the staff for their work. The new sign will be installed soon.

REPORT OF THE LIBRARIAN

Library Director Osuch announced that the work on the rain garden will begin in April. The Thorn Creek Audubon Society has donated \$500 toward the garden. The Illinois Clean Energy Community Foundation has awarded the Library a grant for the pollinator garden up to \$11,000. School District 163 is working in partnership with the Library. Tina Turner will help the Library with the garden design.

The Library will be circulating Roku sticks to patrons soon. Roku sticks allow streaming video on your television. They will circulate for seven days.

Staff member Millie Robles noted that the Library will be circulating hot spots as well.

REPORT OF THE OLYMPIA FIELDS PUBLIC LIBRARY TRUSTEE

Library Director Osuch had nothing to note for the Olympia Fields Board.

REPORT OF COMMITTEES

Olympia Fields: No report

Friends: No report

Finance: No report

Village: No report

BUDGET FY 2018-2019 – 3RD READING

President Merchant stated that the finance committee has not met yet but will meet in the next month.

ADJOURNMENT

The meeting adjourned at 7:52 pm.