

PARK FOREST PUBLIC LIBRARY  
BOARD OF TRUSTEES REGULAR MEETING

November 21, 2024

**7:30 p.m.**

*Meeting will be held at the Park Forest Public Library  
400 Lakewood Blvd.  
Park Forest, IL 60466*

**AGENDA**

**I. ROLL CALL**

**II. REGULAR BUSINESS**

**A. Approval of Minutes** of the Regular Meeting of October 17, 2024.  
(Minutes included in Board packet)

**B. Communications** (Reported by Library Director)

**C. Audience to Visitors**

**D. Financial Report** (Reported by Library Director)

**E. Report of the Board President**

**F. Report of the Librarian**

**G. Report of the Olympia Fields Public Library Trustee**

**H. Report of Committees**

**III. UNFINISHED BUSINESS**

**A. Library Cards Policy – 3<sup>rd</sup> Reading**

**Proposed Motion:** That the Board approve the Library Cards Policy as submitted.

**B. Resource Selection Policy – 2<sup>nd</sup> Reading**

**Proposed Motion:** That the Board approve the Resource Selection Policy as submitted.

**IV. NEW BUSINESS**

**A. Cancellation of the December Board Meeting**

**Proposed Motion:** That the Board approve the cancellation of the regular December Board meeting scheduled for December 19, 2024.

**B. 2025 Meeting Schedule**

**Proposed Motion:** That the Board approve the 2025 meeting schedule.

- C. Early Closure December 31 at 5:00 pm**  
**Proposed Motion:** That the Board approve the early closure of the library on December 31, 2024, at 5:00 pm.
- D. Community Engagement Coordinator**  
**Proposed Motion:** That the Board approve the hiring of a new Community Engagement Coordinator.
- E. Landscaping Quotes**  
**Proposed Motion:** That the Board approve the landscaping contract from the agreed upon company.
- F. Per Capita Grant Review**  
**Proposed Action:** Presented for review and discussion.

**V. EXECUTIVE SESSION**

**VI. ADJOURNMENT**