

PARK FOREST PUBLIC LIBRARY  
BOARD OF TRUSTEES REGULAR MEETING

September 19, 2024

**7:30 p.m.**

*Meeting will be held at the Park Forest Public Library  
400 Lakewood Blvd.  
Park Forest, IL 60466*

**AGENDA**

**I. ROLL CALL**

**II. STAFF PRESENTATION**

Interim Patron Services Coordinator/Digital Information Services Coordinator  
Millie Robles will give a presentation on Library Card Sign-Up Month.

**III. REGULAR BUSINESS**

- A. Approval of Minutes** of the Regular Meeting of August 15, 2024.  
(Minutes included in Board packet)
- B. Communications** (Reported by Library Director)
- C. Audience to Visitors**
- D. Financial Report** (Reported by Library Director)
- E. Report of the Board President**
- F. Report of the Librarian**
- G. Report of the Olympia Fields Public Library Trustee**
- H. Report of Committees**

**IV. UNFINISHED BUSINESS**

- A. Security Specialist Job Description**  
**Proposed Motion:** That the Board approve the job description as submitted.

**V. NEW BUSINESS**

- A. 2024 Library Levy Request – 1<sup>st</sup> Reading**  
**Proposed Action:** Presented for review and discussion.
- B. Sump Pump Line**  
**Proposed Motion:** That the Board approve the sump pump line work from the agreed upon company.

**C. Computer Server**

**Proposed Motion:** That the Board approve the purchase of a new computer server not to exceed \$15,000.

**D. Ringering Room Technology**

**Proposed Motion:** That the Board approve the purchase of updated technology for the Ringering Room from the agreed upon vendor.

**E. Library Cards Policy – 1<sup>st</sup> Reading**

**Proposed Action:** Presented for review and discussion.

**VI. EXECUTIVE SESSION**

**VII. ADJOURNMENT**