

PARK FOREST PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

October 19, 2023

The regular meeting of the Park Forest Public Library Board of Trustees opened at 7:30 pm.

ROLL CALL

Those present were:

Park Forest Public Library Board Members: Felicia Rangel, Alan Shnay, Alice McBride, and Jessica Rodrigues

Absent: Sevena Merchant, Katherine Coleman (arrived 7:34), and Lance L. Jefferson (arrived 7:31)

Park Forest Public Library Staff: Barbara Osuch, Katherine Goosby, Jennifer Oosterbaan, Mary VanSwol, Allison McCray, and Millie Robles

Also present: Beth Brecher

Trustee Rangel announced that she would be presiding in the absence of President Merchant, whose husband passed away recently.

STAFF PRESENTATION

Senior Services Coordinator Katherine Goosby gave a presentation on Senior Services at the library.

APPROVAL OF MINUTES

The minutes of the regular meeting of September 21, 2023, were approved as submitted.

COMMUNICATIONS

Library Director Osuch shared the Village fall calendar and flyers. She also passed around a sympathy card for the trustees to sign for President Merchant.

AUDIENCE TO VISITORS

No one addressed the board.

FINANCIAL REPORT

Library Director Osuch stated that the financial report was included in the packet. The packet also includes a breakdown of the drive-up window costs. The final bill has been paid on the construction project. Interest income is up. Computer spending is up because the library purchased five new laptops for computer classes.

REPORT OF THE BOARD PRESIDENT

President Merchant was not present. Trustee Rangel stated that she appreciated the trustees' support as she leads her first board meeting. She thanked the staff for all they do.

REPORT OF THE LIBRARIAN

Library Director Osuch thanked Katherine Goosby for her wonderful presentation. Library Director Osuch stated that she is going to the Illinois Library Association conference next week. She asked whether everyone is receiving library emails. The library is sending a floral arrangement to the funeral home for President Merchant's husband.

REPORT OF THE OLYMPIA FIELDS PUBLIC LIBRARY TRUSTEE

Library Director Osuch stated that the Olympia Fields Library Board changed their next meeting to November 1 at 6:30 pm at the library.

2023 LEVY REQUEST – 2ND READING

Trustee Rodrigues moved that the Board approve the 2023 Levy Request as submitted. Trustee Shnay seconded.

Trustee Rangel asked whether the levy is the same as last year. Library Director Osuch that it was the same.

The motion passed by roll call vote: 6 in favor, 0 against, 0 abstentions, 1 absent.

ELECTRONIC LICENSE SERVICE

Trustee Rangel stated that she would like to table the motion to approve until next month. Library Director Osuch stated that the library would be in a relationship with the Secretary of State to print license plate renewal stickers. Trustee Rodrigues stated that they offer this service at the library where she works. It brings in people who have not been coming to the library. They have not had any problems with it. They set up a separate bank account for transactions. The library will have to work with the Village to set up a new bank account.

Trustee Jefferson moved that the discussion be tabled.

Trustee Shnay seconded.

The motion passed.

EARLY CLOSURE – NOVEMBER 22

Trustee Jefferson moved that the Board approve the early closure of the library on Wednesday, November 22, 2023, at 5:00 pm.

Trustee Coleman seconded.

The motion passed.

ADJOURNMENT

Trustee Jefferson moved to adjourn.

Trustee McBride seconded.

The meeting adjourned at 8:02 pm.