

OLYMPIA FIELDS PUBLIC LIBRARY

Board Meeting Minutes

September 27, 2023

ROLL CALL

The regular meeting of the Olympia Fields Public Library Board of Trustees was called to order at 6:40 pm.

Trustees Present: Howard Robinson, Sherry Demian, Elizabeth Hadala, and Jerry Pierson

Absent: Dr. Taneen Brinson, Dr. Kametta Clark, and Carolyn Johnson (arrived 6:48)

Also Present: Library Director Barbara Osuch and Jessica Washington

MINUTES

Trustee Pierson moved to approve the minutes of the August meeting.

Trustee Demian seconded.

The motion passed.

CORRESPONDENCE

Trustee Demian distributed mail that was received at Village Hall.

FINANCIAL REPORT

Trustee Demian presented the June, July, and August financial reports. She noted that she dropped off checks at the library for the overlooked contractual payment from October of 2022 and for the payment due on October 1, 2023.

Trustee Johnson moved that the financial reports from June, July, and August 2023 be accepted.

Trustee Pierson seconded.

The motion passed.

UPCOMING MEETINGS

President Robinson reported that he plans to attend the October meeting of the Park Forest Public Library Board. Trustee Johnson will attend the November meeting.

VILLAGE NEWS

Jessica Washington reported on upcoming Olympia Fields Village events including an October Fest event at Sgt. Means Park on October 14, Halloween Event at Village Hall on October 31, and Caroling in the Park on December 16. She also noted upcoming Tax Exemption Workshops for residents on October 2 and 4.

President Robinson inquired about establishing a Village commission for Veterans Services.

REPORT OF THE LIBRARIAN

Library Director Osuch reported on the upcoming plans for November Fest. She distributed promotional postcards to the trustees and to Jessica Washington for inclusion in an upcoming Village newsletter. She also reported on the upcoming Illinois Library Association (ILA) Conference in Springfield, IL.

ILA CONFERENCE

Trustee Pierson said that he plans to attend the full ILA conference with his spouse. Trustee Johnson shared that visitor passes were available. President Robinson noted that he plans to attend Wednesday-Thursday. President Robinson will check with Trustee Brinson and Trustee Clark about their plans to attend the conference and let Library Director Osuch know prior to the Early Bird deadline on October 2.

The trustees discussed conference attendance and what expenses the Library Board would cover or qualify for reimbursement. They discussed registration fees, hotel, meals, parking, and mileage.

Trustee Johnson moved that the Board cover conference registration fees, visitor fees for spouses, mileage, and no more than three (3) nights of housing with a maximum cost of \$200 per night.

Trustee Demian seconded.

The motion passed.

Trustee Johnson noted the Board Bylaws need to be updated so that the trustees can discuss and clarify future conference attendance and related costs.

President Robinson stated that he would add this as an agenda item for the next meeting.

OCTOBER MEETING

Trustee Johnson moved that the October meeting be moved to Wednesday, November 1, at 6:30 PM.

Trustee Demian seconded.

The motion passed.

Trustee Hadala will notify the Village of the change.

Trustee Pierson asked that Katie Braden be invited to attend upcoming meetings. President Robinson expressed appreciation for Katie Braden's past volunteer services, and asked Trustee Pierson to contact her.

ADJOURNMENT

Trustee Pierson moved to adjourn the meeting.

Trustee Demian seconded.

The motion passed.

Meeting adjourned at 8:03 pm