

# **OLYMPIA FIELDS PUBLIC LIBRARY**

## **Board Meeting Minutes**

**May 24, 2023**

### **ROLL CALL**

The regular meeting of the Olympia Fields Public Library Board of Trustees was called to order at 7:34 pm.

Trustees Present: Howard Robinson, Carolyn Johnson, Sherry Demian, Dr. Taneen Brinson, Jerry Pierson, and Elizabeth Hadala

Absent: Dr. Kametta Clark

Also Present: Library Director Barbara Osuch, Olympia Fields Village President Sterling M. Burke, Dr. Tyree Brinson, Notary Public Jackie Caston, and Amy Havis

### **APPOINTMENT OF TRUSTEE**

Trustee Brinson moved that the Board appoint Carolyn Johnson to the vacancy for a 2-year term until 2025 when the next consolidated election will be held.

Trustee Hadala seconded.

The motion passed.

### **ADJOURNMENT**

Trustee Demian moved to adjourn.

Trustee Hadala seconded.

The meeting adjourned at 7:35 pm.

### **SWEARING IN OF TRUSTEES**

President Robinson welcomed and congratulated the trustees and announced that Village President Sterling M. Burke would administer the oath of office to the newly elected and appointed trustees.

Village President Burke administered the oath of office for Sherry Demian, Carolyn Johnson, Jerry Pierson, Dr. Taneen Brinson, and Elizabeth Hadala

The elected trustees signed their certificates, which were then notarized, photocopied for village records, and returned to the trustees.

A certificate will be provided for Trustee Johnson at a future date.

### **ROLL CALL**

President Robinson called the meeting to order at 7:53 pm.

## **ELECTION OF OFFICERS**

Trustee Demian moved that the Board accept the following slate of officers that were nominated at the April meeting:

Howard Robinson as President  
Dr. Taneen Brinson as Vice President  
Sherry Demian as Treasurer  
Elizabeth Hadala as Secretary  
Jerry Pierson as Parliamentarian

Trustee Johnson seconded.  
The motion passed.

## **MINUTES**

Trustee Johnson moved to approve the minutes of the March and April meetings with corrections.  
Trustee Hadala seconded.  
The motion passed.

## **CORRESPONDENCE**

President Robinson had no correspondence to report.

## **FINANCIAL REPORT**

Trustee Demian presented financial reports for November 2022 – April 2023. She noted that April is the last month of the fiscal year.

Trustee Johnson moved that the financial reports from November 2022 – April 2023 be accepted as presented.  
Trustee Hadala seconded.  
The motion passed.

The Trustees discussed the length of time the treasurer is away and whether there might be more frequent reporting. Trustee Demian noted that she may be able to include a financial report in February when she returns home for personal business. Trustee Demian also noted that she would like to train another trustee on the treasurer's duties.

## **UNFINISHED BUSINESS**

Trustee Demian gave Library Director Osuch the reimbursement check for the two new Little Free Libraries. President Robinson noted that both Little Free Libraries were installed in Olympia Fields, and they look really nice.

Trustee Johnson asked whether the panels were saved from the Little Free Library dedicated to Joan Braden and family or if a new dedication nameplate can be placed on the new Little Free Library.

## **NEW BUSINESS**

President Robinson noted upcoming Juneteenth, Senior Fair, and golf events. He also expressed his condolence for the passing of long-time Village Trustee Willis Pennington.

## **REPORT OF THE LIBRARIAN**

Library Director Osuch reported on the newly elected and appointed trustees on the Park Forest Public Library Board, construction updates for the new drive-up window, and upcoming Juneteenth programs and events. She also congratulated the new board and provided the trustees with a flowering plant to take home to their gardens.

President Robinson reminded trustees to send their bios to Village Director of Communications Jessica Washington, who will feature them in upcoming village newsletters.

## **ADJOURNMENT**

Trustee Pierson moved to adjourn the meeting.

Trustee Demian seconded.

The motion passed.

Meeting adjourned at 8:40 pm