

# **OLYMPIA FIELDS PUBLIC LIBRARY**

## **Board Meeting Minutes**

**December 7, 2022**

### **ROLL CALL**

The regular meeting of the Olympia Fields Public Library Board of Trustees was called to order at 7:36 pm.

Trustees Present: Howard Robinson, Carolyn Johnson, Sherry Demian, Jerry Pierson, Elizabeth Hadala and Dr. Kametta Clark

Absent: Dr. Taneen Brinson

Also Present: Library Director Barbara Osuch, Park Forest Public Library Trustee Alan Shnay, Beth Brecher, and Jessica Washington

### **COMMENTS OF THE PRESIDENT**

President Robinson thanked the trustees for the beautiful flowers delivered to the hospital during his illness and the care basket delivered to his home.

### **MINUTES**

The filing period for the upcoming election should be noted as December 12-19.

Trustee Demian moved to approve the minutes of the October meeting as corrected.

Trustee Johnson seconded.

The motion passed.

### **BUDGET**

Trustee Demian presented the 2023-2024 budget.

Trustee Pierson moved to approve the budget.

Trustee Hadala seconded.

The motion passed.

### **FINANCIAL REPORT**

Trustee Demian presented the financial report for October.

Trustee Johnson moved to accept the treasurer's report.

Trustee Clark seconded.

The motion passed.

## **ILA CONFERENCE**

Trustee Demian moved to approve an additional \$196.55 for Dr. Brinson's Illinois Library Association Conference attendance in addition to the \$600 previously approved by the Board.

Trustee Hadala seconded.

The motion passed.

President Robinson noted that conference registration should be timely in the future to avoid additional costs. The Trustees discussed the length of hotel stays for future conferences.

## **ROBINSON FAMILY CARE BASKET**

Trustee Johnson moved that the Board approve an amount not to exceed \$100 for a care basket for the Robinson family who is experiencing challenging health issues at this time.

Trustee Demian seconded.

The motion passed.

## **FLOWERS FOR BRINSON FAMILY**

Trustee Johnson moved that the Board approve an amount not to exceed \$100 for flowers for Dr. Brinson's family for their recent loss.

Trustee Demian seconded.

The motion passed.

## **REPORT OF THE LIBRARIAN**

Library Director Osuch reported on the construction project for a drive-up window, gave information about holiday offerings and programs throughout the Library, and presented holiday gifts to the Trustees from the Library.

## **HOLIDAY LUNCH**

President Robinson reported that he would like to plan a holiday lunch and grab bag for the trustees. A tentative date of December 19 was discussed, and President Robinson will select a restaurant and send out details.

Trustee Johnson moved that the Board approve an amount not to exceed \$1,500 for a holiday lunch for the trustees.

Trustee Clark seconded.

The motion passed.

## **2023 MEETING SCHEDULE**

Trustee Demian moved that the Board approve the 2023 meeting schedule.

Trustee Hadala seconded.

The motion passed.

## **ADJOURNMENT**

Trustee Johnson moved to adjourn the meeting.

Trustee Pierson seconded.

The motion passed.

Meeting adjourned at 8:43 pm