

PARK FOREST PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

January 19, 2023

The regular meeting of the Park Forest Public Library Board of Trustees opened at 7:30 pm.

ROLL CALL

Those present were:

Park Forest Public Library Board Members: Sevena Merchant, Lance L. Jefferson, Alice McBride, Felicia Rangel, and Alan Shnay

Absent: Linda Marron and Janis Elmore

Park Forest Public Library Staff: Barbara Osuch, Allison McCray, Katherine Goosby, Mary VanSwol, and Millie Robles

Also present: Beth Brecher and Katherine Coleman

APPROVAL OF MINUTES

The minutes of the regular meeting of November 17, 2022, were approved as submitted.

COMMUNICATIONS

Library Director Osuch had no items of communications.

AUDIENCE TO VISITORS

No one addressed the Board.

FINANCIAL REPORT

Library Director Osuch stated that the report was included in the packet. The audit report will be coming soon.

REPORT OF THE BOARD PRESIDENT

President Merchant announced that Janis Elmore tendered her resignation because she moved to Chicago. President Merchant also received an email from Linda Marron that she is resigning from the Board because she moved to Elgin.

REPORT OF THE LIBRARIAN

Library Director Osuch noted that in November, Terry Foote came to the Board to discuss a local artist collection. The library is adding a section of local art near the front of the library. The library is up to six library assistants. On Friday, the coordinators participated in a team-building exercise. The library had a giveaway for patrons signing up for library cards.

REPORT OF THE OLYMPIA FIELDS PUBLIC LIBRARY TRUSTEE

Trustee Shnay went to the last Olympia Fields Public Library Board meeting. They were planning a holiday party, and they reviewed their finances.

DRIVE-UP WINDOW BIDS

President Merchant stated that there were five bids. G. Fisher Commercial Construction, Inc. was the low bidder at \$313,375.00. Interior Investments has been selected for the interior renovation at \$40,215.41.

Trustee Jefferson moved that the Board approve the Drive-Up Window Bid from G. Fisher Commercial Construction, Inc. and Interior Investments for a total of \$416,804. Trustee Rangel seconded.

The Board discussed the project.

The motion passed by roll call vote: 5 in favor, 0 against, 0 absent, 0 abstentions.

FURNITURE FOR KIDS' ZONE AND TEEN ZONE

President Merchant asked about the Teen Zone and where the furniture would go. Library Director explained that the idea is to move the yellow furniture to the adult side and buy furniture that matches the colors in the Teen Zone and Kids' Zone.

Trustee Jefferson moved that the Board approve the purchase of new furniture for Kids' Zone and Teen Zone not to exceed \$5,000. Trustee Shnay seconded.

The motion passed by roll call vote: 5 in favor, 0 against, 0 absent, 0 abstentions.

ADJOURNMENT

The meeting adjourned at 7:53 pm.