

PARK FOREST PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

April 20, 2023

The regular meeting of the Park Forest Public Library Board of Trustees opened at 7:32 pm.

**ROLL CALL**

Those present were:

Park Forest Public Library Board Members: Sevena Merchant, Lance L. Jefferson, Alice McBride, Felicia Rangel, and Alan Shnay

Absent: None

Park Forest Public Library Staff: Barbara Osuch, Jennifer Oosterbaan, Katherine Goosby, Mary VanSwol, and Millie Robles

Also present: Beth Brecher

**APPROVAL OF MINUTES**

The minutes of the regular meeting of March 16, 2023, were approved as submitted.

**COMMUNICATIONS**

Library Director Osuch shared a thank you from the Tall Grass Arts Association for the library's ad in their booklet.

**AUDIENCE TO VISITORS**

No one addressed the board.

**FINANCIAL REPORT**

Library Director Osuch stated that the financial report is in the packet. The amended accounts have not been changed in the financial software yet, so they are showing overspent. There are some new accounts overspent, Printing/Copying, Library Books (Young Adult), E-Books, and Legal Notices. Overall, the library's expenditures are still lower than its income.

**REPORT OF THE BOARD PRESIDENT**

President Merchant reminded the trustees to file their statements of economic interest. May 1 is the deadline.

## **REPORT OF THE LIBRARIAN**

Library Director Osuch noted that Infinity Landscaping was in to mulch and clean up the grounds. Construction is progressing on schedule. The architect and contractor are working in conjunction with the village to install two electric vehicle charging stations. President Merchant asked whether the charging stations would be free. Library Director Osuch stated that there will not be a charge.

Library Director Osuch noted a change to the upcoming budget for the Vehicle Rental Interfund account.

Trustee Rangel asked about picketers outside the library. Library Director Osuch answered that they were picketers who go around to various construction projects to protest. They had previously protested outside the Midlothian Public Library. The protestors were not specifically protesting Park Forest or the library.

Library Director Osuch shared the picture book giveaways for Earth Day and Arbor Day.

## **REPORT OF THE OLYMPIA FIELDS PUBLIC LIBRARY TRUSTEE**

Library Director Osuch stated that they got two new Little Free Libraries to replace the wood ones that had been weathered.

## **LIBRARY SALARY SCALE**

Trustee Rangel moved that the Board approve the Library Salary Scale as submitted.

Trustee Jefferson seconded.

The motions passed by roll call vote: 5 in favor, 0 against, 0 absent, 0 abstentions

## **LIBRARY BUDGET FY 2023-2024 – 2<sup>nd</sup> READING – PUBLIC HEARING**

The Village had a small change for the Vehicle Rental Interfund account (031500-600400). That account needs to be corrected to \$1,558.

Trustee Jefferson moved that the Board approve the Library Budget FY 2023-2024 as corrected.

Trustee McBride seconded.

Trustee Rangel asked about the line item for Horton Group. The program is sponsored by the Village, but the cost is for library employees only.

The motion passed by roll call vote: 5 in favor, 0 against, 0 absent, 0 abstentions

## **BYLAWS – 2<sup>ND</sup> READING**

Trustee Jefferson moved that the Board approve the Bylaws as submitted.

Trustee Rangel seconded.

The motion passed by roll call vote: 5 in favor, 0 against, 0 absent, 0 abstentions

### **PARK FOREST HISTORICAL SOCIETY**

Trustee Shnay moved that the Board approve the payment of \$1,650 to the Historical Society for half of the archive rent.

Trustee Jefferson seconded.

The motion passed by roll call vote: 5 in favor, 0 against, 0 absent, 0 abstentions

### **EXECUTIVE SESSION**

Trustee Jefferson moved to go into executive session.

Trustee Rangel seconded.

At 7:53 pm, the Board adjourned to Executive Session for the discussion of the selection of a person to fill a public office, or the discipline, performance or removal of the occupant of a public office under section 5 ILCS 120/2(c)(3).

### **RETURN TO OPEN SESSION**

The regular meeting of the Park Forest Public Library Board of Trustees reopened at 8:22 pm.

Trustee Jefferson moved to go back into open session.

Trustee Rangel seconded.

The motion passed.

### **PRESENT**

Park Forest Public Library Board Members: Sevena Merchant, Lance L. Jefferson, Alice McBride, Felicia Rangel, and Alan Shnay

Absent: None

Park Forest Public Library Staff: Barbara Osuch, Jennifer Oosterbaan, Katherine Goosby, Mary VanSwol, and Millie Robles

Also present: Beth Brecher

### **APPOINTMENT OF TRUSTEES**

Trustee Rangel moved to appoint Jessica Rodrigues to the vacancy left by the resignation of Linda Marron.

Trustee McBride seconded.

The motion passed by roll call vote: 4 in favor, 1 against, 0 absent, 0 abstentions

Trustee Shnay moved to appoint Sevena Merchant to the vacancy unfilled during the election.  
Trustee Jefferson seconded.  
The motion passed by roll call vote: 4 in favor, 0 against, 0 absent, 1 abstention

**ADJOURNMENT**

The meeting adjourned at 8:24 pm.