

PARK FOREST PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

November 16, 2023

The regular meeting of the Park Forest Public Library Board of Trustees opened at 7:30 pm.

ROLL CALL

Those present were:

Park Forest Public Library Board Members: Sevena Merchant, Felicia Rangel, Alan Shnay, Alice McBride, and Jessica Rodrigues

Absent: Katherine Coleman (arrived 7:31 pm) and Lance L. Jefferson

Park Forest Public Library Staff: Barbara Osuch, Jennifer Oosterbaan, Mary VanSwol, Kaitlyn Keller, Katherine Goosby, and Millie Robles

STAFF PRESENTATION

Community Engagement Coordinator Kaitlyn Keller gave a presentation on teen and adult services and programs.

APPROVAL OF MINUTES

The minutes of the regular meeting of October 19, 2023, were approved as submitted.

COMMUNICATIONS

Library Director Osuch had no communications to report.

AUDIENCE TO VISITORS

Trustee Shnay wanted to share that he talked to two members of the community who praised library staff members Millie Robles and Barbara Osuch.

FINANCIAL REPORT

Library Director Osuch stated that the financial report was included in the packet.

REPORT OF THE BOARD PRESIDENT

President Merchant thanked the staff and the board for their support upon the loss of her husband.

REPORT OF THE LIBRARIAN

Library Director Osuch shared that Mayor Joe Woods presented at the Potpourri Lecture last week. He gave a report on the state of the Village of Park Forest.

A patron fell outside the library this afternoon. Paramedics were called to treat the patron.

Library Director Osuch stated that she was excited for the November Fest on Saturday.

REPORT OF THE OLYMPIA FIELDS PUBLIC LIBRARY TRUSTEE

Library Director Osuch stated that the last meeting was cancelled. The next meeting is December 6.

LIBRARY BOARD MEETING SCHEDULE 2024

Trustee Rangel moved that the Board approve the 2024 Library Board Meeting Schedule as submitted.

Trustee McBride seconded.

The motion passed.

CANCELLATION OF DECEMBER BOARD MEETING

Trustee Shnay moved that the Board approve the cancellation of the December board meeting on December 21, 2023.

Trustee Rangel seconded.

The motion passed.

LANDSCAPING PROPOSALS FOR 2024

Trustee Rodrigues moved that the Board approve the landscaping proposal from Infinity.

Trustee McBride seconded.

The motion passed.

PER CAPITA GRANT REVIEW

The Board reviewed the per capita grant application.

SOCIAL MEDIA

Trustee Rangel stated that there was a social media comment about a disappointed patron who did not get a book during a book giveaway. The library's book giveaways are first-come, first-served.

ADJOURNMENT

The meeting adjourned at 8:00 pm.