

PARK FOREST PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

November 16, 2023

The regular meeting of the Park Forest Public Library Board of Trustees opened at 7:30 pm.

**ROLL CALL**

Those present were:

Park Forest Public Library Board Members: Sevena Merchant, Felicia Rangel, Alan Shnay, Alice McBride, and Jessica Rodrigues

Absent: Katherine Coleman (arrived 7:31 pm) and Lance L. Jefferson

Park Forest Public Library Staff: Barbara Osuch, Jennifer Oosterbaan, Mary VanSwol, Kaitlyn Keller, Katherine Goosby, and Millie Robles

**STAFF PRESENTATION**

Community Engagement Coordinator Kaitlyn Keller gave a presentation on teen and adult services and programs.

**APPROVAL OF MINUTES**

The minutes of the regular meeting of October 19, 2023, were approved as submitted.

**COMMUNICATIONS**

Library Director Osuch had no communications to report.

**AUDIENCE TO VISITORS**

Trustee Shnay wanted to share that he talked to two members of the community who praised library staff members Millie Robles and Barbara Osuch.

**FINANCIAL REPORT**

Library Director Osuch stated that the financial report was included in the packet.

**REPORT OF THE BOARD PRESIDENT**

President Merchant thanked the staff and the board for their support upon the loss of her husband.

## **REPORT OF THE LIBRARIAN**

Library Director Osuch shared that Mayor Joe Woods presented at the Potpourri Lecture last week. He gave a report on the state of the Village of Park Forest.

A patron fell outside the library this afternoon. Paramedics were called to treat the patron.

Library Director Osuch stated that she was excited for the November Fest on Saturday.

## **REPORT OF THE OLYMPIA FIELDS PUBLIC LIBRARY TRUSTEE**

Library Director Osuch stated that the last meeting was cancelled. The next meeting is December 6.

## **LIBRARY BOARD MEETING SCHEDULE 2024**

Trustee Rangel moved that the Board approve the 2024 Library Board Meeting Schedule as submitted.

Trustee McBride seconded.

The motion passed.

## **CANCELLATION OF DECEMBER BOARD MEETING**

Trustee Shnay moved that the Board approve the cancellation of the December board meeting on December 21, 2023.

Trustee Rangel seconded.

The motion passed.

## **LANDSCAPING PROPOSALS FOR 2024**

Trustee Rodrigues moved that the Board approve the landscaping proposal from Infinity.

Trustee McBride seconded.

The motion passed.

## **PER CAPITA GRANT REVIEW**

The Board reviewed the per capita grant application.

## **SOCIAL MEDIA**

Trustee Rangel stated that there was a social media comment about a disappointed patron who did not get a book during a book giveaway. The library's book giveaways are first-come, first-served.

**ADJOURNMENT**

The meeting adjourned at 8:00 pm.