

PARK FOREST PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
September 22, 2011

The regular meeting of the Park Forest Public Library Board of Trustees opened at 7:34 p.m. Those present were:

Park Forest Public Library Board Members: Penny Shnay, Peg Donohue, Sevena Merchant, and, Linda Marron.

Absent were: Joan Larsen, Fritz Wildermuth, and Felicia Rangel

Park Forest Public Library Staff: Barbara Byrne Osuch, Sharon O'Leary, Renee Wick-Brink, and George Manno.

Other visitors: Marion Tucker, Olympia Fields Library Board Member.

**APPROVAL OF MINUTES**

The minutes of the regular meeting of August 18, 2011, and the minutes of the Committee of the Whole meeting were approved as submitted.

**FINANCIAL REPORT**

Trustee Marron questioned the expense for Reference material. Library Director Osuch explained the expense for data base access has been paid.

Library Director Osuch presented the fiscal year end 2010 to 2011 financial report.

**REPORT OF THE BOARD PRESIDENT**

President Shnay commended the technical staff that set up the lap top computers and big screen for the meeting.

**REPORT OF THE LIBRARIAN**

Library Director Osuch explained the repurposing of the Family Technology Rooms.

Library Director Osuch discussed the Library's participation in the Park Forest Art Fair.

Library Director Osuch addressed the current library card promotion, and the opportunity for new patrons to win gift baskets.

**REPORT OF OLYMPIA FIELDS TRUSTEE**

Trustee Tucker reported that they are working on creative methods to inform Olympia Fields residents of the Library and its services.. Park Forest Public Library Trustee Donohue suggested that a Park Forest Public Library sub-committee be formed to work with Olympia Fields to promote the library.

The Olympia Fields Board of Trustees is impressed with the update of the building and planned programs.

### **REPORT OF THE COMMITTEES**

President Shnay reported of a meeting with the Historical Society and the Village to discuss the storage of Historical Society materials.

### **LEVY REQUEST**

Library Director Osuch reported on a meeting that she had with Mary Dankowski, of the Village Finance Department, regarding the upcoming Levy Request. She submitted a request for board approval.

### **MARKETING COLLABORATIVE CONTRACT AGREEMENT**

Trustee Donohue moved that the Marketing Collaborative Contract Agreement be approved as submitted. Trustee Merchant seconded. After discussion, Trustee Marron moved that approval be tabled. There was no second. The vote for Contract Agreement approval ended in a tie of two to two. President Shnay changed her yes vote, to nay. This will allow the subject to be brought up at the next meeting, with a larger representation of Trustees.

### **GROUP VISITS POLICY**

Trustee Donohue moved that the Group Visits Policy be approved as submitted.

Trustee Merchant seconded.

The Group Visits Policy was approved as submitted.

### **LIBRARY DIRECTOR'S ANNUAL REVIEW**

Trustee Marron moved that the Board approved the agreed upon compensation for the Library Director.

Trustee Donohue seconded.

The motion carried..

The meeting was adjourned at 8:42 PM.

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Sevena Merchant  
Library Board of Trustees