

PARK FOREST PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
October 13, 2011

The regular meeting of the Park Forest Public Library Board of Trustees opened at 7:30 p.m. Those present were:

Park Forest Public Library Board Members: Penny Shnay, Peg Donohue, Sevena Merchant, Joan Larsen, Fritz Wildermuth, Linda Marron, and Felicia Rangel.

Park Forest Public Library Staff: Barbara Byrne Osuch, Renee Wick-Brink, and George Manno.

Other visitors: Joan Braden, Olympia Fields Library Board Member, Jerry Shnay, Michael Ganns, and Mr. Braden.

**APPROVAL OF MINUTES**

The minutes of the regular meeting of September 22, 2011, were approved as submitted.

**COMMUNICATIONS**

Library Director Osuch presented the Trustees with the Library Monthly Planner.

Library Director Osuch passed around the packet of Library information to be presented to the new residents of Olympia Fields.

**AUDIENCE TO VISITORS COMMUNICATIONS**

Michael Ganns, president of the Park Forest Historical Society, stated that a meeting of the Historical Society, the Village of Park Forest (via teleconference), and the Trustees of the Park Forest Public Library committee had take place. The Historical Society continues to negotiate with the Archdiocese of Chicago to store their archives. There is hope that the Library can help support the \$250 rental fee. Further discussion was deferred for later in the agenda.

**FINANCIAL REPORT**

Library Director Osuch stated that the Village had not yet finalized the financial reports for September.

**REPORT OF THE BOARD PRESIDENT**

President Shnay was glad to see all Trustees present.

President Shnay stated that the recently add window decorations are absolutely great.

**REPORT OF THE LIBRARIAN**

Library Osuch updated the board on the changes in the Library staff and of new location of some Library materials.

Library Osuch reported on the status of the monthly electronic newsletter, using Constant Contact as the publishing vehicle.

Library Osuch stated that the quarterly check for \$67,695.00, from the Olympia Fields Public Library Board of Trustees has been received.

Library Osuch reported on the new and returning Library programs.

**REPORT OF OLYMPIA FIELDS TRUSTEE**

Trustee Braden liked the new Olympia Fields resident package.

Trustee Barden reported on how they were reaching the residents of the village.

Trustee Braden reported that Olympia Fields Public Library Trustee, Carolyn Johnson, will be the new liaison to the Friends of the Library.

**REPORT OF THE COMMITTEES**

Trustee Merchant reported on a meeting with the Park Forest Historical Society. St. Irenaeus is able to provide temporary storage of the Society's archives. The Society is asking that the Library continue to support the storage costs. A special meeting of the Park Forest Public Library Board of Trustees is scheduled for October 27, to discuss all of the costs involved in moving the archives from their current location to St. Irenaeus.

**MARKETING COLLABORATIVE CONTRACT AGREEMENT**

President Shnay moved that the Marketing Collaborative Contract be reconsidered.

Trustee Donohue seconded,

The motion was approved

Trustee Wildermuth moved that the Marketing Collaborative Contract be approved as submitted.

Trustee Larsen seconded.

Trustee Merchant stated that there were other items needing attention, outside lighting, material security, and furniture. This should be deferred.

Trustee Larsen stated that now is the time to get ourselves going to promote the new Library.

Trustee Marron stated that there are expenses referred to in the contract that were not spelled out.

Trustee Donohue noted that her concern was for more participation from Olympia Fields residents.

The motion was passed by a five to two roll call vote.

President Shnay Yea

Trustee Donohue Yes

Trustee Merchant No

Trustee Larsen Yes

Trustee Wildermuth Yes

Trustee Marron No

Trustee Rangel Yes

**LEYY REQUEST**

Trustee Wildermuth moved that the Board approve the Levy Request, for the fiscal year 2011 to 2012, as submitted.

Trustee Donohue seconded.

The motion was passed.

**ADJOURNMENT**

Trustee Wildermuth moved that the meeting be adjourned.

Trustee Merchant seconded.

The meeting was adjourned at 8:27 PM.

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Sevena Merchant  
Library Board of Trustees