

PARK FOREST PUBLIC LIBRARY  
FINANCE COMMITTEE MEETING

March 11, 2008

The Finance Committee meeting opened at 7:02 p.m. Those present were:

Park Forest Public Library Board Members: Fritz Wildermuth, Joan Larsen, Sevena Merchant, and Linda Marron. Trustee Graham arrived at 7:06 p.m.

Park Forest Public Library Staff: Barbara Osuch and Nancy Kupec.

**PRELIMINARY BUDGET REVIEW**

The Proposed Budget for FY 2008/2009 was presented for discussion. Points included:

- Discussion of possible cost of living increase for staff.
- It was recommended that the current salary scale be reviewed and possible revisions made prior to the FY 2009/2010 budget. A cost proposal for a salary study was presented for discussion. It was felt that there was a sufficient amount in the Professional Services account to fund a study.
- It was noted that the Village was moving forward with the roof repairs for the Library and would begin accepting bids from contractors within 30 to 60 days.
- Accounts had been reviewed prior to the meeting to reflect actual expenditures as noted in the 13<sup>th</sup> report and adjusted accordingly.
- The Network Administrator's preliminary technology expenditure report was reviewed. It was noted that the costs presented did not include replacing the projection unit in the Ringing Room.
- Estimated costs for repairs to the building were presented for the replacement and/or relocation of the public entrance doors, replacement of obsolete lighting fixtures and possible renovations to the Youth Services Department.
- It was requested that the Library investigate the possibility of allowing patrons to pay via the website for their donation to sponsor magazine subscriptions.

Trustee Wildermuth moved to adjourn the Finance Committee meeting of the Park Forest Public Library Board of Trustees at 8:30 p.m.

Trustee Graham seconded.

Motion carried.

Respectfully submitted,

Linda Marron  
Library Board of Trustees