

PARK FOREST PUBLIC LIBRARY
COMMITTEE-OF-THE-WHOLE MEETING

February 14, 2008

The Committee-of-the-Whole meeting opened at 3:04 p.m. Those present were:

Park Forest Public Library Board Members: Fritz Wildermuth, Penny Shnay, Joan Larsen, Sevena Merchant and Linda Marron.

Park Forest Public Library Staff: Barbara Osuch and Nancy Kupec.

REVIEW OF CRITICAL CONCERNS

It was noted that no official action would be taken on any matter during this meeting. Any recommendations from the Committee would be presented to the full Board at a later date.

BASEMENT DRAINAGE

Ms. Osuch presented an overview of the basement history.

- In January 2007, there was significant flooding. Most items were removed for damage and mold control.
- The basement was closed for all uses in February 2007.
- A geotechnical study was completed by LFR with specific attention to the basement drainage lines. This was requested by the Library Board as it was evident that no State or Federal Building Grant applications could be submitted without an accompanying geotechnical study included.
- The recommendations from LFR were presented to the Board and sent to the Village. It was determined that the cost to repair the drain, divert the water and make the basement useable again was substantial.
- Several meetings with Village representatives were held. The Village chose to move forward with their own study to possibly lead to a more economical repair plan.
- Reid & Peterson was contracted by the Village and performed two drain studies. The first indicated that two sections of drain was completely missing. After the repair to this portion of the drain was completed, another video viewing was completed. The video and results were sent to the Village.
- No information has been received from the Village regarding the findings or repair cost estimates submitted by Reid & Peterson. Several requests, both verbal and written, for this information have been made to various Village staff members and no information has been forthcoming.
- During the Library Trustees' meetings with the architectural firm of Engberg Anderson Design Partnership, Inc., several cost estimates for repairs to the roof,

HVAC and to relieve the flooding in the basement were included as part of the information submitted.

ROOF LEAKS AND GENERAL CONDITION

Discussion of the history and current status of the roof leaks and the condition of the lighting fixtures in the building ensued.

It was noted that the roof repair and HVAC replacements had been on the annual Capital Expenditures requests sent to the Village since 1992 as best remembered. None of the requests had yet been funded by the Village.

It was reiterated that no major rehabilitation of the facility can be done without Village input as the Village owns the Library building. The Library is responsible for maintenance and associated costs, but the Village historically has made the capital repairs to the facility. It was requested that more detailed information be requested from the Village concerning their maintenance costs for the Library building.

It was suggested that a letter be drafted to the Village Manager with copies submitted to the Village Trustees. Included in the missive would be details of the current roof issues and the facility problems (i.e., lighting, ceiling damage, etc.) and a request that the Village and Library enter into a cooperative undertaking to replace the roof.

ELEVATOR ACCESS

The issue of elevator access was tabled until a plan for basement use has been reviewed.

REVIEW OF PROPOSED FY 2008/2009 BUDGET

The preliminary draft of the FY 2008/2009 Budget was reviewed. The Finance Committee will form two groups, Technology and Personnel, to review the related account budgets. A meeting date for the full committee will be discussed at the regular Board meeting on February 21, 2008.

Trustee Marron moved to adjourn the Committee-of-the-Whole meeting of the Park Forest Public Library Board of Trustees at 4:47 p.m.

Trustee Merchant seconded.

Motion carried.

Gail L. Graham
Library Board of Trustees

